

# STRATEGIC PROCUREMENT

## Your complete Order-to-Fulfillment solution

We help both Federal and Local Agencies, Organizations, and private enterprises manage the complete end-to-end procurement process—from sourcing to payment—in a single solution.



### WE OFFER

#### 1. Computer/ IT Products and Services:

- Hardware: PC, Server, Storages, Memories Appliances,
- Software: Enterprise Business Suites, Databases, Reporting, Tools, Security software licenses.
- Network and Communications: Routers, Switches, Access points, Rack, Power Supplies, Relays
- IT Accessories: Monitors, PC and Server Accessories, Mobile devices, Printers

#### 2. Security Supplies

- Physical Security: Surveillance devices, Access Point protection
- Cyber Security: Firewalls, Intrusion Protection Systems (IPS), Unified Threat Management (UTM), Network Access Control, Email Security Gateways, Web Application Firewalls (WAF), VPN Gateways, Network Device Backup and Recovery

#### 3. Office Supplies

- Office Essentials: Paper, Printing, Stationeries
- Office Furniture: Furniture, lighting boards and decors

#### 4. General Supplies

- Electronics: AV, TV, Home appliance, camera, displays, machineries and equipment.
- Electrical Supplies: Outlets, Switches, and Boxes

*Be confident that you are getting the right technology for the right price.*

### OUR PROCUREMENT AND FULFILLMENT PROCESS:



**1. RECEIVE ORDER**  
FIRST, GLITRA WILL COLLECT THE RFP AND ANALYZE THE REQUIREMENTS FOR FINDING THE RIGHT SUPPLIER AT THE BEST VALUE PRICE ENSURING EXPECTED QUALITY



**2. IDENTIFY SOURCE**  
GLITRA WILL THEN CONTACT WITH THE SHORTLISTED OEM OR DISTRIBUTORS AND START NEGOTIATIONS FOR THE BEST PRICE OPTIONS AND DELIVERY TIME FEATURES



**3. PREPARE PRICE QUOTE**  
GLITRA WILL THEN WORK OUT WITH THE VENDOR TO IDENTIFY THE RIGHT PRODUCTS, DEFINE THE PRICE, AND PROVIDE THE PRICE QUOTE



**4. INITIATE ORDER**  
AFTER APPROVAL ON THE PRICE QUOTE, GLITRA WILL INITIATE FULFILLMENT WITH THE PURCHASE ORDER FROM THE CLIENT



**5. FULFILL ORDER**  
GLITRA WILL ENSURE SMOOTH AND SUCCESSFUL DROPSHIP OF THE PRODUCT FROM THE OEM/DISTRIBUTOR TO THE CLIENT'S DESIRED DROP-OFF OR COLLECTION POINT



**6. PROCESS INVOICE**  
AFTER SUCCESSFUL DELIVERY, GLITRA WILL SUBMIT THE INVOICE FOR PAYMENT PROCESSING

### OUR TECHNOLOGY AND SUPPLY PARTNERS:







### ABOUT US

Established in 2010 as an S Corp. in The State of New York.  
Registered US Federal vendor: SAM.GOV, DIBBS  
Cage Code: 7JQL9  
DUNs Number: 042590754

MBE, SBE: New York State ID# MBE -63757  
NYC - PASSPORT VMS ID# VS00030729  
PANYNJ - Vendor ID# 20416150  
MTA VENDOR BIDDER ID# BID0003750  
State of New Jersey, Maryland: Registered S Corporation

### OUR ONGOING CONTRACTS

- Nassau County – Office Supplies (recurring contract) 
- NYC DOHMH (NYC Department of Health and Mental Hygiene) – Home/Office Appliance, General Supplies and Software License Service 
- PANYNJ (Port Authority of New York and New Jersey) – Printshop Supply (recurring contract – 2-year contract) 
- NYC- Office of Chief Medical Examiner (OCME) - Software License Service 
- NYC- Dept of Parks and Recreation - Supplies for Computer Resource Centers 

### OUR PAST PERFORMANCES

- ATF – Department of Justice – Electrical and Electronics 
- Department of State – Software License Service 
- PANYNJ (Port Authority of New York and New Jersey) – Electronics and accessories Supply (recurring contract – 2-year contract) 
- NYC DOHMH (NYC Department of Health and Mental Hygiene) – Home/Office Appliance, General Supplies and Software License Service 

Call us or email us to start the conversation.

### Glitra Inc.

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